

	SAFETY PROTOCOL			
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SAFETY PROTOCOL **FOR** **THE SAFE LOADING AND** **UNLOADING** **OF GOODS**

.....

SITE DES GRANDS CHAIS DE France
67290 PETERSBACH

.....

Arrêté du 28 février 2017

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Appendix: Site plan of Les Grand Chais de France

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DESCRIPTION OF PRODUCTS

Loading and unloading of traditional transport units:

- ⇒ Wines and spirits packed in cardboard packaging on film-covered pallets
- ⇒ Raw packing materials (cardboards, empty bottles,...)
- ⇒ Production plant (Machinery, tools, etc.)
- ⇒ Empty pallets
- ⇒ Maintenance products, waste products
- ⇒ Bulk goods packed in plastic or metallic containers
- ⇒ Miscellaneous small correspondence parcels

Dangerous substances:

- ⇒ Very high-proof ethyl alcohol
- ⇒ Liquid petroleum gas for boiler rooms and for fork-lift trucks
- ⇒ Various chemicals
- ⇒ Beverages high in alcohol content
- ⇒ Liquid nitrogen

ACCESS TO THE SITE

(Un-)Loading takes place during the following hours:

MONDAY TO FRIDAY: 6 AM – 8 PM

- ⇒ The site's main entrance is located close to the roundabout of the Rue de la Division Leclerc
- ⇒ Drivers must go to the reception (Accueil Transporteur) for entrance and exit formalities
- ⇒ The Shipment department (Service Expédition) will give you the exact loading/ unloading point on the site
- ⇒ Every vehicle must be parked in the spaces provided for that purpose (see traffic and docking)
- ⇒ As soon as (un-)loading has taken place and the transport documents have been handed over and authorized, the driver must leave the site in order for the traffic to secure a smooth traffic flow
- ⇒ A rest room is available, including a drinks machine and sandwiches (available at a small charge)
- ⇒ The sanitary facilities provide toilets and showers
- ⇒ It is strictly forbidden to smoke on site except within clearly designated smoking areas (see site map)
- ⇒ The site is closed from 10 pm to 6 am

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TRAFFIC AND DOCKING

- ⇒ The Highway Code applies on site
- ⇒ The maximum speed permitted for any vehicle is 20 km/h (eq. 12 miles per hour)
- ⇒ Docking and leaving must be authorized by a person in charge of the loading bay
- ⇒ Drivers are not allowed to move around on the site; they must seek prior authorization to do so
- ⇒ "Standby" parking (for drop-off/pick-up only) can only take place on spaces provided for this purpose, namely:
 - Opposite the loading bay serving the finished product storage hall
 - Opposite the loading bay serving the liquid decanting operations
- ⇒ An automatic bridge ensures the loading bays are accessed at the right level
- ⇒ In case containers are unlocked on the loading bay, the truck has to be secured by using an outrigger in order to avoid the container tipping over
- ⇒ Every vehicle must be securely fastened while docking

SAFETY PROCEDURES

Loading and unloading:

- ⇒ These operations are carried out by fork lift trucks, most of which run on LPG
- ⇒ In the (un-)loading bays, drivers must stay within the marked areas, which are indicated by markings on the ground.
- ⇒ Except for the (un-)loading areas, drivers are strictly forbidden from accessing the rest of the building
- ⇒ It is strictly forbidden to use equipment owned by Les Grands Chais de France
- ⇒ Safety shoes as well as warning jackets for drivers are recommended

Miscellaneous:

- ⇒ In case of an accident, workplace paramedics can be reached by dialing "218" on an internal line.
- ⇒ Any individuals accompanying the drivers (child, spouse etc.) must remain inside the cabin at all times while the vehicle is on the site
- ⇒ In case of an emergency evacuation, leave the vehicle where it is and make your way to the assembly point (see site map)

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SPECIAL RULES FOR THE TRANSPORT OF DANGEROUS GOODS

Loading and Unloading of bulk goods: **!!!!!! IT IS STRICTLY FORBIDDEN TO SMOKE DURING THESE OPERATIONS !!!!!**

- ⇒ Safety equipment (Fire extinguishers, fire hoses etc.) are located at key points
- ⇒ Drivers must have the relevant documents with them (Safety data sheet and tank authorization)

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Between one party: *(host company)*

*Les Grands Chais de France
1, rue de la Division Leclerc
67290 PETERSBACH.*

Represented by Mme SERIO Christel (Transports Manager)

Date :

SIGNATURE :

And the other party:

Carrier :

Represented by :

Date :

SIGNATURE :
